Rowney Gardens Residents Road Association (RGRRA)

Minutes of Committee Meeting 12 Aug 2021

Present:

Jamie Berrecloth (JB) 25

Gary Halls (GH) 18

Andy Kimpton (AK) 15

Andrew Wincott (AW) 20

Apologies:

Lincoln Atkins (LA) 9

Paul Ash (PA) 5

Eric Buckmaster (EB) 23

Agenda

1-Approval of previous minutes

2-Status of quotation process for resurfacing works

3-Insurance liability cover for the RGRRA and trustee indemnity

4-Review of Legal Advice received

5-Confirmation of membership status

6-Approval of RGRRA website for information sharing

1. Minutes of 6 June meeting were approved
2. GH confirmed that the revised schedule for the resurfacing work had been sent to two further contractors to add to the one already received. The return date for quotations has been set for the end of August and each contractor has been invited to visit and walk the road with members of the committee in order to fully understand the requirements.
3. AW confirmed that Edwards Insurance had reduced their previous quote for combined Association Liability and Trustee indemnity cover. Whilst this was not the lowest quote it was agreed EIB were the preferred broker being endorsed by Private Road Services. Cover to be put in place immediately.
4. The legal advice as circulated by AK was noted by all. In particular it confirmed the committee’s understanding that the association should obtain agreement from each owner to: a) allow repair work to be done to their part of the road; and b) agree to contribute a fair proportion of the cost of the work. In addition the committee received advice that further to setting up RGRRA and obtaining agreement for the work to be done, payment should be received before commissioning work.
5. The definition of current membership was agreed to constitute those owners who had: a) voted in favour of the nominated committee members and also made a payment to the Road Fund of £50 for contingency repairs.
6. The draft Rowney Gardens web site and initial content was approved.
7. It was agreed to send an update to each owner to outline the progress of RGRRA and outline expectations for future stages. AW to draft for committee agreement prior to issue. The update will take the form of a hard copy which should include:

- Confirmation of the desired programme

- Provide illustration of both likely costs per owner and when payment will be required

- Details of the Rowney Gardens web address and email address

- Seek confirmation from each owner for a preferred email address to be used for future comms or opting for hard copy communications.

1. Next meeting Wed 8 Sept